Pastoral Council Meeting Agenda

Date: November 16, 2016 Time: 6:30 PM Venue: Lannan Center

Matters Arising: (Items relating to announcements from last meeting)

New Business: (New items for discussion)

Minutes

1. Meeting Coordinators: (Who is in charge of the meeting and who is taking minutes)

2. Call to Order: (Chairperson officially announces the beginning of the meeting)

3. Attendance:

* Bill Donbrow
* Dan Flanagan
* Dan Strub
* Deb Hess
* Father John Powers
* Father Patrick Hipwell
* Jennifer Nash
* Jill Dobie
* Kate Johnson
* Scott Hennis
* Tom Audette
* Tom Kirchner

4. Finalize Agenda: (Chair reads agenda and asks for new items. No new items after this)

5. Matters Arising: (Review previous announcements and ensure they were actioned)

6. New Business: (Discuss agenda items in the order chosen by the chair person)

a) Establish Committees for Pastoral Council

i) Hospitality / Evangelization?

ii) Adoration?

iii) Communication?

iv) Other?

b) Establish Chair People to be Responsible for Chairs

c) Duties for Each Committee

i) Keep Records

7. Unfinished Business: (Items that could not be covered to be discussed at the next meeting)

8. Announcements: (Resolutions and actions to be taken from this meeting)

9. Next Meeting: (Decide on time, date, and venue for the next meeting)

10. Adjournment: (Chairperson official announces the time the meeting closes)